



## COMMUNITY DEVELOPMENT & REVITALIZATION

## Hurricane Harvey

Texas General Land Office  
P.O. Box 12873, Austin, Texas 78711-2873  
1-844-893-8937 or 512-475-5000  
cdr@recovery.texas.gov

### Administration, Project Delivery, and Engineering Fees

#### Local Buyout and Acquisition Program

The applicant may choose to self-administer, utilize a third-party grant administrator, or a combination of self-administration and third-party administration.

**EFFECTIVE SEPTEMBER 18, 2019:** Harvey Action Plan Amendment 4 combined the Administration and Project Delivery Expenses for a total 12% of the total CDBG-DR award amount.

These fees include any expenses incurred while carrying out the program that are not directly connected to a specific project, as well as anything DIRECTLY connected to the delivery of a specific project.

#### Local Infrastructure Program

The applicant may choose to self-administer, utilize a third-party grant administrator, or a combination of self-administration and third-party administration.

Project delivery (PD) fees are capped at maximum rates based on the fixed-rate pricing limits as follows:

Total CDBG-DR Award	Project Delivery Fees
\$249,999.99 or less	11%
\$250,000.00 to \$749,999.99	9%
\$750,000.00 to \$999,999.99	8%
More than \$1,000,000.00	6%

Project delivery may include, but is not limited to, grant administrator fees, costs associated with environmental clearance, and costs of in-house staff administering the grant. Applicants may choose to utilize a portion of their project delivery grant funds for their single audit and/or to pay for city/county staff administering the grant.

The cap for engineering costs has been established at fifteen percent (15%) of the total estimated construction costs. Engineering costs include the cost of all engineering (design, bidding, and construction phase services) and associated work and special services (surveying, materials testing, on-site inspections, environmental support, etc.) required to deliver the project included in the application. The applicant must attach to the application justification by the engineer for engineering fees being higher than 15% of the total construction. GLO will review the justification for reasonability.