



COMMUNITY DEVELOPMENT & REVITALIZATION

Texas General Land Office

Section 3 Reporting Closeout Form

(Final Rule Contracts Only)

1. Grantee/ Subrecipient Name and Address	2. GLO Contract Number	
	3. Contact Person / Section 3 Coordinator	
	4. Phone (including area code)	
	5. Email	
	6. Construction start date	7. Construction complete date
	8. Application title	9. Program or Disaster
	10. Total labor hours	11. Total Section 3 labor hours
		12. Total targeted section 3 labor hours

The contract referenced above has entered the closeout process. Construction is complete, and no further Section 3 activity will occur. To avoid the requirement of submitting Section 3 reports while awaiting final contract closeout, you may fill out this form and return it to the GLO. If this form is not submitted, you will be required to continue submitting Section 3 reports until the contract is fully closed out by the GLO.

Certification: By checking each of the following statements, you certify that they are true for this project.

Construction is fully complete

The certificate of occupancy has been issued for the project

All Section 3 reports have been submitted

X
