



**COMMUNITY DEVELOPMENT & REVITALIZATION**  
**The Texas General Land Office**  
**Multifamily**  
*Record of Employee Interview*

Project Name & Contract No. (*Proyecto # y Nombre de Proyecto*):

--

Contractor or Subcontractor (Employer) ( <i>Nombre de Compañía</i> ):	Date:

1. Name of employee ( <i>Nombre</i> ):	
--	--

2. Home address and zip code ( <i>Dirección</i> ):	
--	--

3. Last date you worked on project before today? ( <i>¿Último día que trabajó en este proyecto antes de el día de hoy?</i> )	Number of hours worked on Project on that date? ( <i>¿Cuántas horas trabajó en este proyecto ese día?</i> )

4. Your hourly pay rate? ( <i>¿Pago por hora?</i> )	
---	--

5. Your duties? ( <i>¿Su clasificación de trabajo - carpintero, peón, albañil, otro?</i> )	Apprentice? ( <i>¿Es un aprendiz?</i> )	<input type="checkbox"/> Yes ( <i>si</i> )
		<input type="checkbox"/> No ( <i>no</i> )

6. Your job classification? ( <i>¿Cualis son sus funciones u obligaciones?</i> )

7. The tools or equipment used? ( <i>¿Cualis herramientas u equipo utilizó en este trabajo?</i> )

8. Are you paid at least time and one half for all hours worked in excess of 40 in a week? ( <i>¿Le pagan por lo menos tiempo y medio por todas horas trabajadas en exceso de cuarenta (40) horas por semana?</i> )	<input type="checkbox"/> Yes ( <i>si</i> )
	<input type="checkbox"/> No ( <i>no</i> )

9. Ever been threatened, intimidated, or coerced into giving up any part of your pay? ( <i>¿Alguna vez ha sido amenazado(a) u intimidado(a) a entregar cualquier parte de su pago?</i> )	<input type="checkbox"/> Yes ( <i>si</i> )
	<input type="checkbox"/> No ( <i>no</i> )

10. Duties observed by interviewer:	Conform to classification?	<input type="checkbox"/> Yes
		<input type="checkbox"/> No

11. Remarks (continue on reverse if necessary):

12. Signature of Interviewer:	Date of Interview:

**Payroll Examination**

13. Remarks (continue on reverse if necessary):

Signature of Payroll Examiner:	Date:

Signature of Employee:	Date:

***Disclaimer:** The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.*